

Board of Selectmen
Minutes October 13, 2020

Convened at 6:00 pm

Present: Andrew Artimovich, Chair
 William Faria
 Ken Christiansen
 Robert Mantegari
 Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2nd by Christiansen to approve the public minutes of 10/06/2020 as written. All were in favor.

Mantegari made a motion, 2nd by Christiansen to approve the nonpublic minutes of 10/06/2020 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Robin King, 79 Dudley Road, generator: signed by Board
- Three Ponds LLC, 2 Tuck Drive, plumbing permit for new dwelling: signed by Board
- Three Ponds LLC, 4 Tuck Drive, plumbing permit for new dwelling: signed by Board
- Alan Agrella, 44 Spruce Ridge Drive, enclose room in under Sunroom: signed by Board.

Mantegari made a motion, 2nd by Christiansen to approve and sign the MS1. All were in favor.

Clement said Chief Arcieri, Police Chief, has booked an interview for tomorrow at 10am. She asked which selectman was available to participate. Christiansen will attend the interview.

Clement said the approved server project is tentatively scheduled for next Wednesday. She said there will be hours of downtime for the town office and the work will be done off hours. She asked if it would be acceptable for Block 5 to be in the building alone. They would have access to the common areas and the basement only. The board agreed that would be acceptable.

Clement said they looked into the lighting rebate program. The requirement is at least 2000 hours of usage per year. Clement said she did not think the highway shed would qualify. Christiansen made a motion, 2nd by Faria to accept the Monarch proposal of \$1120 to replace 8 lighting fixtures at the highway shed. All were in favor.

Clement said she received an email from Butch Whitehouse, 130 Ole Gordon Road, on the Denson project. There was discussion on potentially naming the road associated with this project after an

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individual. This project will not have a road but shared driveways off of Crawley Falls Road. She suggested naming the complex after the individual proposed. Mantegari said he was good with that and made a motion, 2nd by Christiansen to connect with the individual and get their thoughts on that. All were in favor.

The board reviewed the following budgets.

Emergency Management

Artimovich said the salary line is up a little but the bottom line is level funded. Christiansen made a motion, 2nd by Mantegari to approve the emergency management budget of \$14,875. All were in favor.

Legal

Artimovich said the budget is reduced by about \$80. Mantegari made a motion, 2nd by Christiansen to approve the legal budget of \$28,627. All were in favor.

Waste Collection

Artimovich said these expenses are contractual obligations and the increases were already agreed upon. Christiansen made a motion, 2nd by Mantegari to approve the recycling budget of \$63,555. All were in favor. Christiansen made a motion, 2nd by Mantegari to approve the waste disposal budget of \$248,188. All were in favor.

The board reviewed the waste disposal budget. It is up \$52,000. Clement said that is to account for the tonnage fees associated with recycling. The cost is \$130 per ton and we average 400 tons annually of recycling. We have also seen an increase in landfill disposal fees with the pandemic. Artimovich asked what it would cost to stop recycling. Clement said there would be some savings as the tonnage is less on household trash but the collection fee would increase. There may be some savings but not the full \$52,000 could be recouped. He suggested a warrant article to see what the residents would like to do for future years. Mantegari made a motion, 2nd by Christiansen to approve the waste disposal budget of \$166,685. All were in favor.

Clement said the MS535 has been prepared by the auditors but not released to DRA. She asked that BOS come and sign when it is ready to not hold up the tax rate setting. Mantegari made a motion, 2nd by Christiansen to approve BOS signing the MS535 as prepared by the auditors when it is ready. All were in favor.

Artimovich proposed a stipend to the town clerk and town administrator out of the GOFERR grant. The town clerk for her election work and absentee ballots and the town administrator for endless COVID work since March. Mantegari said absolutely as long as it can be reimbursed. Clement suggested including Kip Kaiser as well. Christiansen made a motion, 2nd by Mantegari to approve a stipend for Kaiser, Woss, and Clement of \$1500 each as long as it is reimbursable. All were in favor.

Clement asked if we should buy a mister for the highway shed for the vehicles. Christiansen made a motion, 2nd by Mantegari to buy a mister and 40 gallons of disinfectant through the GOFERR grant. All were in favor.

Mantegari made a motion, 2nd by Christiansen to research and see if we can also include push button doors at the BRC under the grant. All were in favor.

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Mantegari said there was an issue at the New England Dragway (NED) this weekend. They sold 5000 tickets to a major event and didn't communicate that to the PD. Arcieri received a call from state police requesting more officers and the event was shut down while they got the traffic under control. He said we sent a few officers and fire was there with 2 trucks. Arcieri told NED they would be billed for all the additional manpower. Arcieri spoke with state police and Chief Wallace, Epping Police. They will meet prior to the next race season to discuss better protocols for major events. Mantegari made a motion, 2nd by Christiansen to bill NED for all manpower, cruiser and apparatus fees associated with Sunday. All were in favor.

Walmart Distribution Center is looking to park trailers in NED parking lot. Clement said she has referred them to planning to discuss the requirements if any and the approved site plan.

At 6:39 pm a motion was made by Mantegari, 2nd by Christiansen to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE:	10/13/2020		
Citizens General Fund:			
Previous Balance:	21,487.59		
Deposits:	28,614.07		
Payroll:	22,233.32	DD: \$20585.27	CK: \$1648.05
FICA:	5,711.15		
to Impact Fees	9,386.00		
A/P: Regular	\$45,497.85		
to Recreation			
void checks			
From MMA	50,000.00		
TO MMA			
Account Balance:	17,273.34		
Interest Earned YTD:	15.66		
MMA:			
CD's			
Unrestricted Balance:	2,659,489.76		
Total Invested Funds	2,659,489.76		
Interest Earned YTD:	24,314.09		